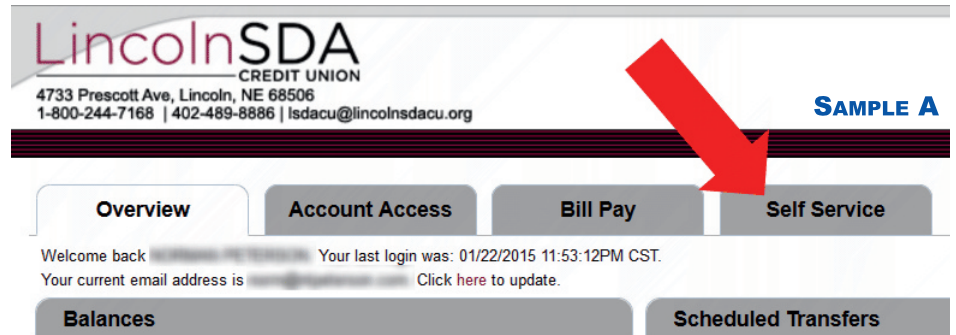


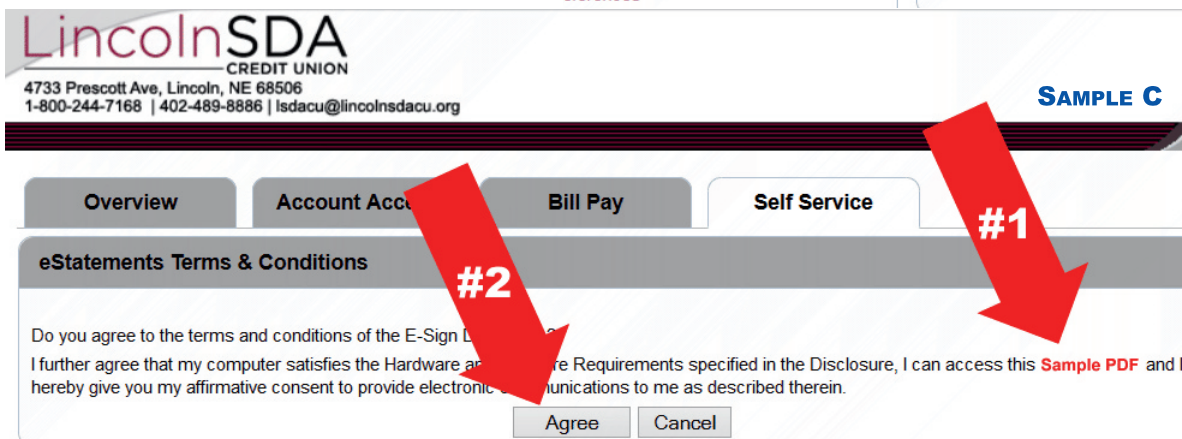
How to Sign up for eStatements

Once you have enrolled in Virtual Branch, you may want to setup for eStatements. This simply tells the Virtual Branch system that you no longer wish to have paper statements sent in the mail. Instead the system will send you an e-mail when your statement is ready. Then you can login to Virtual Branch and look at your statement and save it to your computer for future reference. The process is simply, but can be a little tricky.

First, after you have logged into your Virtual Branch account. Click the **Self Service** tab at the top of the screen as show **Sample A**.



Second, on the Self Service screen, click on **eStatements** as shown in **Sample B**.



Next, review the eStatements Terms & Conditions (*not shown in this example*), then at the bottom of the screen click on the **Sample PDF** in the text shown as #1 in **Sample C**. This will display a sample eStatement so you know what they will look like. Once you have finished viewing the eStatement sample, close the window/tab to get back to Virtual Branch.

Finally, click on the Agree button shown as #2 in **Sample C**.

That's it, you're all setup!